



**BOARD OF TRUSTEES MINUTES
OCTOBER 19, 2023**

Call to order:

The meeting called to order at 4:07pm

Present:

Jennifer Ashby, Shannon Grow, Erin Kolb, Jay Backus, Karen Pell, Mary Neuman

Additions/Corrections to the agenda:

There were not additions or corrections to the agenda.

Acceptance of minutes:

Jay moved/Karen seconded to accept the September minutes as written. The motion passed.

Financial report:

Jennifer is suggesting that we put some money into investments once we have the final figure at the end of October. Karen moved and Jay seconded to approve vouchers and payroll as a slate.

Vouchers:	\$25,485.42
September payroll:	\$61,354.34
Total:	\$86,839.84

The motion passed.

Public/Staff Comment (3-minute limit):

There was no public/staff comment

Old business:

Financial Reserves Policy - Jennifer presented the Asotin County Library Financial Reserves Policy. Jay moved to accept the policy as amended by adding the word "Financial" to the title. Karen seconded and the motion passed.



Strategic Plan - The board discussed the old Mission Statement and the statement developed during a Strategic Planning session last spring. They chose to use the Strategic Plan Mission and Strategic Plan Vision. Jay moved and Jenni seconded to approve the Strategic Plan as amended. The motion passed.

New business:

Executive session to discuss personnel salaries (35 minutes). The board went into executive session at 4:50pm and came out at 5:22pm. The board approved salary proposals by Jennifer Ashby and Mary Neuman on the condition that Jennifer can create a budget wherein said proposals work.

Director's Report:

See written report

Assistant Director's Report:

See written report

Adult Services Report:

See written report

Communications:

None

Committee Reports:

Strategic Planning

See Old Business above.

Friends

No report.

Foundation

No report.

Adjournment:

Meeting adjourned at 5:27 pm.