

### 3.02 DISPLAY/DISTRIBUTION POLICY

In keeping with its role as a public agency dedicated to making information widely available, the Library is pleased to accept for display and/or distribution materials of broad public interest.

The Library Director is authorized to provide for the display and/or distribution of materials in conformance with the following:

- a) Such material is accepted on a space available basis. No commitment will be made as to the length of time any given item will be displayed or distributed. First priority will be given to material regarding free programs/events and to items of particular local interest.
- b) The library assumes no responsibility for the preservation, protection, or possible damage or theft of any items.
- c) Material will not be rejected because of the beliefs or affiliations of the individuals or groups submitting the material.
- d) The library welcomes materials on all sides of controversial issues, but assumes no responsibility for soliciting material representing any particular side of any given issue.

To be accepted, materials must:

- 1) Include the full name of the issuer
- 2) Fit in the space designated for such items
- 3) Be produced or sponsored by governmental or non-profit organizations (exceptions: Material produced by profit-making organizations or individuals may be accepted when the material contained therein has significant public interest value)
- 4) Be attractive and in good taste
- 5) State that any program/event is non-sectarian if the sponsoring agency is (or is affiliated with) any religious body
- 6) Have broad community appeal

The following will not be accepted:

- a) Petitions, surveys, opinion polls
- b) Announcements/advertisements of fund-raising ventures (exceptions: Friends of the Library, Asotin County Library Foundation; course announcements from bona fide colleges/universities, public schools, Washington State accredited private schools; professional/trade associations, or cultural groups)
- c) Material which promotes religious beliefs or training, or which requires participants to adhere to or uphold the beliefs or standards of any religious/sectarian body (exception: the performance or display of works widely recognized as works of art)

- d) Material advocating: the election/defeat of any candidate, an affirmative/negative vote on any proposition, or any illegal activity (exception: Government-produced voter pamphlets designed to inform citizens of relevant arguments on both sides of issues and about candidate backgrounds and stands)
- e) Newsletters or other communications from political parties, candidates, or elected officials, whether partisan or non-partisan (exception: Because it is important for citizens to be well-informed' about governmental and political matters, single copies of such materials may be placed in areas designated for housing a variety of free and unsolicited materials)

The Library Director will determine in conformance with this policy which display/distribution materials may be accepted in the library.

Approved by the Asotin County Library Board of Trustees, October 21, 2013.